

# COMBO: PMP® + PSM PREPARATION COURSE

The PMP® content corresponds to the domains "Process", "People" & "Business Environment" of the PMP® Exam Content Outline. The Scrum Master content corresponds to the specifications of the official Scrum Guide.

## Course Plan Combo Course (5 days)

	Day 1	Day 2	Day 3	Day 4
9.00 – 10.00	<b>Organisational Basics</b> Introductory round, agenda, training concept, PMI	Summary of the first day of training	Summary of the second training day	Summary of the third training day
10.00 – 12.30	<b>Putting together an effective team</b> <ul style="list-style-type: none"> <li>Selection of team members</li> <li>Defining the ground rules of teamwork</li> </ul> <i>Feedback round</i>	<b>Start of the project work</b> <ul style="list-style-type: none"> <li>Choosing a project method - Agile vs. classic PM</li> <li>Scope management</li> </ul> <i>Interaction Feedback round</i>	<b>Realisation of the project plans</b> <ul style="list-style-type: none"> <li>Risk management</li> <li>Value creation within the framework of the project</li> </ul> <i>Interaction Feedback round</i>	<ul style="list-style-type: none"> <li>Conflict management</li> <li>Working with &amp; mentoring stakeholders</li> <li>Improving performance through the application of emotional intelligence</li> </ul> <i>Interaction Feedback round</i>
<b>Break</b>				
13.00 – 15.30	<ul style="list-style-type: none"> <li>Agree on the project goals</li> <li>Define responsibilities of the project team</li> <li>Further education and training of team members</li> </ul>	<ul style="list-style-type: none"> <li>Budget &amp; resource management</li> <li>Time management</li> <li>Quality management</li> </ul>	<ul style="list-style-type: none"> <li>Communication management</li> <li>Stakeholder management</li> <li>Document &amp; Knowledge Management</li> <li>Change &amp; problem management</li> </ul>	<b>Consider the project environment</b> <ul style="list-style-type: none"> <li>Compliance Management</li> <li>Management of change in internal &amp; external environmental factors</li> <li>Evaluating project success</li> </ul>
15.30 – 18.00	<ul style="list-style-type: none"> <li>Integrating and supporting virtual project teams</li> <li>Developing a common understanding of goals &amp; realities in the team</li> </ul> <i>Interaction Feedback round</i>	<ul style="list-style-type: none"> <li>Integration of planning activities</li> <li>Procurement management</li> <li>Development of project governance</li> </ul> <i>Interaction Feedback round</i>	<b>Leading the team &amp; managing performance</b> <ul style="list-style-type: none"> <li>Leadership</li> <li>Evaluate &amp; improve team performance</li> </ul> <i>Interaction Feedback round</i>	<ul style="list-style-type: none"> <li>Continuous improvement of PM processes</li> </ul> <b>Summary &amp; repetition</b> Visualisation of logical dependencies of different domains & tasks Q&A session - registration procedure and clarification of open questions, distribution of participation certificates <i>Feedback round</i>

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## Course Plan Combo Course (5 days)

Day 5	
9.00 – 10.00	Summary of the first training day
10.00 – 12.30	<ul style="list-style-type: none"><li>• <b>Scrum Events</b> Goals, organisation and contents of Sprint Planning, Daily Scrum, Sprint Review &amp; Sprint Retrospective</li></ul> <p> <b>First part of the practical exercise</b></p> <p><i>Feedback round</i></p>
Break	
13.00 – 15.30	<ul style="list-style-type: none"><li>• <b>Mindset</b> 4 values of the agile manifesto 12 Principles of the agile manifesto 5 Scrum principles</li></ul> <p> <b>Second part of the practical exercise</b></p>
15.30 – 18.00	<ul style="list-style-type: none"><li>• <b>Application of Scrum</b> Vision, pitch, leadership vs. management, story points as an estimation method, exchange on practical examples</li></ul> <p> <b>Third part of the practical exercise</b></p> <p><i>Feedback round</i></p>